

## North West (Inner) Area Committee – Business Plan (Priorities for Action) 2013-14

<b>Best City For... Health &amp; Wellbeing</b>				
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
<b>Objective 1: Promote healthy lifestyles and tackle health inequalities</b>				
Deliver projects to target health issues through local health and well-being groups and priority neighbourhoods in conjunction with Public Health.	Area Support Team/ Public Health	Ongoing	A multi-faith group has been established in Hyde Park to look at health inequalities within some sections of the local community.	The group has identified activities such as Fit Kids at Woodsley Road Community Centre which now engages with over 20 young people.
Deliver a programme of health improvement initiatives in Hyde Park as part of the Health and Wellbeing neighbourhood improvement theme linking in with the Hyde Park Faith Leaders Forum.	Area Support Team/ Public Health	Ongoing	The Hyde Park Faith Leaders Forum has now been established and has met twice. Through discussions at meetings, the Area Committee agreed funding to support the Fit Kids project (see Objective 5).	
Develop proposals for intergenerational projects which bring young and old people together to undertake healthy activity, considering in particular opportunities which link schools to places like allotments and community gardens.	Area Support Team/ Public Health/ Schools/ Adult Social Care	Ongoing	The Area Committee has agreed funding for a range of projects which promote activities for older people. This has included funding to HOPS in Hawksworth Wood to bring the local church hall back into community use, OWLS to expand its shopping service and OPAL to develop its services.	Following the refurbishment of St Mary's Church Hall, the venue has now been reopened as Hawksworth Wood Village Hall. The Hall is a valuable space for HOPS to improve the delivery of services to older people however the whole community will use the space.

<b>Best City For... Children &amp; Young People</b>				
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>

<b>Objective 2: All children and young people in Leeds have access to out of school activities</b>				
Work with young people to commission projects within Inner North West to deliver a broad range of out of school activities for 5-19yr olds.	Extended Services Clusters	September 2014	The focus of this work is being undertaken under the Youth Activities Fund. (Please see below)	
Work with Children's Services and Youth Services to support the delegated Youth Activities Fund for Inner North West.	Area Support Team / Children's Services	Ongoing	<p>In 2013/14, the North West (Inner) Area Committee received a sum of £17,884 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. Processes are now being put in place to ensure the involvement and participation of children and young people in the decision making process when allocating this funding.</p> <p>Back Yard Breeze events were funded over the Summer in order to both provide additional youth activity and to undertake initial consultation on how the YAF should be used.</p>	It is too early to determine the full impact of YAF as most of the funding is yet to be allocated.

<b>Best City For... Business</b>				
<b><i>What will the Area Committee do to address this priority?</i></b>	<b><i>Who will deliver this?</i></b>	<b><i>By When?</i></b>	<b><i>What progress has been made?</i></b>	<b><i>What was the impact?</i></b>
<b>Objective 3: Provide opportunities for people to get jobs or learn new skills</b>				
Support residents in priority neighbourhoods such as Hyde Park, Hawksworth Wood and Little London to achieve job readiness through the	Area Support Team / Employment and Skills	Ongoing	OBA session undertaken covering employability and welfare benefit changes in the ESNW and Open XS Clusters and Hawksworth Wood. Action	

<p>provision of skills and training activities.</p>			<p>plans have been developed and are being progressed through Cluster Sub Groups.</p> <p>An Opportunities Event took place on 16<sup>th</sup> May at Woodsley Rd Community Centre with 15 partner agencies offering support around employment, training and volunteering, money saving advice and awareness of a local niche tobacco project . All agencies reported supporting at least 10 people each, some many more.</p>	<p>The benefits of the event were:</p> <ul style="list-style-type: none"> <li>• Local for the community</li> <li>• Agencies all in one place, also referred clients to each other</li> <li>• Direct opportunities e.g. promotion of Trinity jobs and Employment Leeds job site</li> <li>• Recruitment opportunity for onsite employability project supported by wellbeing fund.</li> </ul>
<p>Improve employment, learning and skills opportunities for local people and support measures to help communities manage the impact of welfare reform.</p>	<p>Employment and Skills</p>	<p>Ongoing</p>	<p>Progressing plans to deliver themed taster sessions in priority neighbourhoods, such as in retail, to encourage people to move into training opportunities.</p> <p>Frontline worker training on money management, budgeting and high interest / illegal money lending.</p> <p>Commissioned Better Leeds Communities to support private sector tenants affected by the welfare changes.</p>	
<p>Progress the Employability and Welfare Reform Work stream action plan and develop locality working opportunities.</p>	<p>Area Support Team / Employment and Skills</p>	<p>Ongoing</p>	<p>The work stream partnership meets bi-monthly and uses a multi-agency approach to deliver creative responses to barriers and challenges.</p> <p>Following on from an employability provision mapping exercise, the AST, ETS and Communities Team are working</p>	

			to restructure LCC learning and job opportunities.	
Support partners to make local links and maximise partner networks and resources to target those communities who are most in need.	Area Support Team	Ongoing	AST, ETS and Communities Team are working with external partners to improve signposting, make local links and maximise activities.	
Raise awareness of Welfare Reform with frontline services, monitor the impact and address locality need.	Area Support Team / Jobs and Skills	Ongoing	Following on from last year's successful welfare reform frontline worker workshop, the AST are working to deliver a follow up event for frontline workers in December 2013.	
Work with local businesses and SMEs to help develop a WNW Employer Forum and links to broader opportunities.	Area Leadership Team	Throughout 2013/14	Rather than develop an Employer Forum, partners are working with SMEs and local businesses in locally themed events. Upcoming events include a WNW apprenticeship event and a 'Make a Winning Application' event.	
<b>Objective 4: Work with local businesses and partners to support a flourishing local economy</b>				
Work with local communities and businesses to deliver Town and District Centre improvements in Inner North West.	Area Support Team	Throughout 2013/14	As part of T&DC2, Kirkstall Road has been selected as the preferred site for investment in WNW. The next stage will be to look at design drawings and budget costs, before going out to consultation.	Although impact as yet is minimal, once work is undertaken, this will provide streetscape improvements that will encourage greater use.
<b>Objective 5: Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities</b>				
Support Young Minds at Woodsley Road Community Centre to deliver their Fit Kids programme which challenges anti-social behaviour and criminal behaviour through education and physical activity.	INWAC	July 2013 – June 2014	The Area Committee agreed funding to support the Fit Kids project to run workshop sessions and fitness classes, for up to 25 young people, at Woodsley Road Community Centre.	The Fit Kids project has now started delivery. 21 young people between the ages of 10 – 17 have joined the scheme and regularly attending the weekly sessions. Each session starts with exercise to warm up and then moving onto other physical and recreational activities.

<b>Best City For... Communities</b>				
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<b>Objective 6: Make better use of our community buildings</b>				
Support community centres in the area to have sustained and where possible, increased usage.	Area Support Team	Ongoing	The INW Area Committee has responsibility for two Community Centres, Little London and Meanwood. Work continues to be undertaken to look at maximising usage levels of these.	Greater usage helps to ensure the cost effectiveness and sustainability of these centres.
Assist in reviewing the Council's assets (buildings) in relation to community involvement/ usage/ running/ disposal and undertake community asset transfers where appropriate.	Area Support Team	Ongoing	An audit has been undertaken of assets across the council and preliminary ward briefings have been held with local elected members. A report will now go back to the Budget Review Group who will develop proposals around asset usage / management / rationalisation. These will then be brought back to Members for further consultation.	Consultation at a Ward level has ensured that local circumstances have been taken into account during the decision making process.
Support the development of a new community centre for Little London to replace the existing council owned community centre which has come to the end of its life.	Area Support Team	Throughout 2013/14	The Area Support Team is working with the Regeneration Programme Team to finalise plans for the demolition and replacement of the Little London Community Centre. Once complete the new centre will provide a modern flexible space able to cater for a broad range of activities.	Replacement of Little London Community Centre is still in the planning stages so the current impact is minimal. However, once complete the new facility will be capable of delivering a range of activities and services to the local community.
<b>Objective 7: Reduce crime and anti-social behaviour, with a particular focus on reducing burglary rates</b>				

Work with partners to target burglary in areas of priority including Hyde Park, Woodhouse and Hawksworth Wood.	Area Support Team/ Neighbourhood Policing Team/ Safer Leeds	Ongoing	Following Outcome Based Accountability meetings, multi-agency burglary plans have been developed for Hyde Park, Hawksworth Wood and Headingley.	Focused work around burglary has delivered c.40% reduction in burglary rates compared to the similar period in 2012.
Reduce burglary through multi agency working and specific initiatives.	Area Support Team/ NPT / Safer Leeds	Ongoing	Operation Optimal continues to be a major focus of the Police in INW. This has been taken into account when planning activities such as Student Changeover and Freshers activity.	Focused work around burglary has delivered c.40% reduction in burglary rates compared to the similar period in 2012.
Undertake Graffiti enforcement in Hyde Park.	Environmental Services / NPT	Ongoing	The Graffiti Removal Team has now transferred under the direction of the West North West Environmental Localities Team. This has allowed them to provide a more targeted response to graffiti hot spots.	
Target problems with noise nuisance in Headingley and Hyde Park and pilot a dedicated noise nuisance patrol within the area during the 'Changeover' and 'Freshers' period.	INWAC / Out Of Hours Noise Nuisance Service / NPT	3 weeks in June/July 2013 and 3 weeks in Sept/Oct 2013	The Area Committee has funded a dedicated mobile patrol and response service within specific hotspot areas to deal with the anticipated increase in levels of noise complaints during student Changeover and Freshers weeks in June / July and September / October.	The dedicated mobile noise patrol and response service was in place for the Changeover period and then again to cover the Freshers period. Over the three weekends of Changeover the crew responded to 46 reports of Noise Nuisance and approached 12 properties when noise was witnessed. All requests to turn down the noise were adhered to and any advice given by the officers on noise levels was well received by the students.

**Objective 8: Consult local people on changes that may affect their lives and support them to get involved in local decision making**

Undertake annual consultation through the Leeds Citizens Panel to identify Area Committee priorities.	LCC Corporate Communications and Area Management	Annually	The Area Committee has not as yet used the Citizens Panel to undertake consultation but has used a range of other methods, such as forums, Twitter and stakeholder groups to ensure its priorities reflect local opinion.	
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Provide the public with information to assist them in understanding local issues through a range of communication channels including community forums and other public meetings	Area Support Team	As required	<p>The WNW Area Support Team continues to support community forums in Headingley, Hyde Park &amp; Woodhouse, Burley &amp; Kirkstall.</p> <p>The Hyde Park Twitter feed continues to be a great alternative method of communicating with the local community and disseminating information.</p>	<p>The community forums provide an opportunity for members of the public to meet with local councillors and officers to both find out what the council is doing locally and raise any concerns they may have.</p> <p>The Hyde Park Twitter feed now has over 1000 followers and has provided an alternative method of engaging in an area with a significant social media savvy population.</p>
Seek the views of the public on key developments that will affect the areas where they live.	Area Support Team, LCC Regeneration Service	As required	The AST has supported a range of consultation events on key developments that affect the area. These include projects such as the Kirkstall Tesco development, Royal Park School and NGT.	This has helped raise local awareness of issues that impact on the inner North West. It also has ensured that local opinion has been considered as part of the council's decision making process.
<b>Objective 9: Support local events that bring people together</b>				
Continue to support local community events such as: Hyde Park Unity Day; Kirkstall Festival; Headingley Literary Festival; Diwali Festival.	INWAC	Annually	The INW Area Committee provided a total of £15,000 to support Hyde Park Unity Day, Kirkstall Festival, Headingley Literary Festival and the Diwali Festival in 2013.	These events provided an opportunity for different sections of the community to come together in celebration. The events together provided a range of positive activities and were attended by thousands of local people.
<b>Objective 10: Support the development of strong networks of community groups that are able to contribute to improving their neighbourhoods</b>				
Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.	Area Support Team, West North West Homes	Ongoing	<p>The Hyde Park Faith Leaders Forum has now been established and has met twice.</p> <p>The AST continues to support the work of the HAVA Big Local Board.</p> <p>The Area Committee is funding Community Development Work</p>	

			in some of its more challenging communities to increase local involvement and community capacity. (See below)	
Appoint a Community Development Worker in collaboration with a Third Sector organisation to work within some of our neighbourhoods with low levels of local involvement.	Area Support Team, Third Sector Partner	Q2 – 2013/14	The Area Committee, agreed to employ a jointly-funded community development worker with the West (Outer) Area Committee. The post will work directly with individuals and community groups. The Area Committees have now undertaken a tender process to select a VCFS organisation to deliver the community development project on their behalf and have appointed Better Leeds Communities (BLC) as the VCFS partner to deliver targeted Community Development Work in Inner North West and Outer West. BLC are now in the process of recruiting to the post of Community Development Worker.	It is too early to determine the impact of this project.
<b>Objective 11: Support volunteering within our local communities</b>				
Provide information and opportunities for people to get involved with volunteering particularly in Hawksworth Wood, Hyde Park and Little London.	Area Support Team, Third Sector Partners, Universities and Student Unions	Ongoing	The Area Committee has funded a number of projects to promote local volunteering opportunities in both Hawksworth Wood and the Weetwood Area. The AST have also worked closely with both university unions to promote a range of volunteering activities.	
<b>Objective 12: Improve the local environment and our parks and open spaces</b>				
Work with Environmental Locality Team to deliver the new revised Service Level	Area Support Team/ Environmental	Annually	The Environmental Services SLA is now in its third year and service links to the Area	This has provided greater local responsiveness by the Environmental Locality Team and greater



Agreement to meet community need and deliver service improvements around the environmental.	Locality Team		Committee Environmental Sub Group are now well established.	understanding of service pressures by the Area Committee and other local representatives.
Take enforcement action where there are problems e.g. bins left in the street, waste in gardens and bin yards, overgrown vegetation, particularly targeting areas of Headingley and Hyde Park	Environmental Locality Team	Ongoing		
Work with relevant partners to reduce numbers of derelict buildings and the impact they have on local communities.	Area Support Team, Building Control, CPM and other relevant Depts.	Ongoing		
Work with partners through Locality Working to resolve land ownership issues which may result in unsatisfactory maintenance (rationalise service provision).	Area Support Team/ Environmental Locality Team/ Parks and Countryside/ WNWhL	Ongoing		
Co-ordinate the multi-agency response to student changeover and freshers week to minimise the amount of refuse left outside properties.	Area Support Team	Annually	Planning work and additional resource provision for Student Changeover and Freshers was undertaken by Leeds City Council and partners over the summer months. This year the Changeover period spanned several weeks as the three Universities all finished for the term on different dates.	Analysis is currently still being undertaken on the impact of this years Changeover and Freshers Planning and will be reported to the Area Committee at a later date.
Implement changes to refuse collection which reduce the amount of uncontained waste and the number of bins left in the street.	Environmental Locality Team	Ongoing	Waste Management Services are currently undertaking an options appraisal looking at alternative methods of refuse management in the ASHORE area. Findings	To be determined.

			from this are due to be fed back by the end of 2013.	
<b>Objective 13: Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods</b>				
Use our Well-being budget to help community groups and voluntary organisations to deliver projects to improve the area through Locality Working to improve deprived neighbourhoods or those with the greatest service demands.	Area Support Team (relevant Council Departments)	Ongoing	The Area Committee funded 27 projects in 2013/14 which tackle a range of local priorities.	Please see feedback on individual projects.
<b>Objective 14: Support partnership working around priority neighbourhoods</b>				
Support the work of the Hyde Park Neighbourhood Board and implement the Hyde Park Neighbourhood Improvement Programme.	Area Support Team / Hyde Park Board	Ongoing	Hyde Park continues to be a priority area of work for the INW Area Committee.  Planning work and additional resource provision for Student Changeover and Freshers was undertaken by Leeds City Council and partners over the summer months.  Waste Management Services are currently undertaking an options appraisal looking at alternative methods of refuse management in the ASHORE area. Findings from this are due to be fed back by the end of 2013.	Please see feedback on individual projects.
Support the work of the Hawksworth Wood Partnership and implement service change to deliver local benefits.	Area Support Team / Hawksworth Wood Partnership	Ongoing	The Hawksworth Wood Partnership agreed that the priority for their work in the area is to support the successful implementation of HAVA Big Local.	See below.

<p>Support the work of the Hawksworth Wood Abbeydales Vespers Area (HAVA) Big Local to help ensure it is successful and its benefits are long lasting.</p>	<p>Area Support Team</p>	<p>Ongoing</p>	<p>The Area Support Team continues to work with the HAVA Big Local Board to ensure links between it and other partners working in the area. Work has been undertaken to support the newly elected Board Members to understand and undertake their roles effectively.</p>	<p>The HAVA Board has now been in place for a number of months. Since their election, they have held eight HAVA Board meetings, one Board workshop, two public meetings and a number of task group sessions. Through these meetings they have created and submitted Terms of Reference, drafted a Community Profile and submitted an application for additional Pathway Funding. Additionally they have finalised the application process for small grants and recruited a writer for the HAVA Community Plan. All of these actions will help determine how the £1 million will be spent.</p>
<p>Support Priority Neighbourhood work in Little London and ensure this joins up with the community elements of the PFI delivery.</p>	<p>Area Support Team</p>	<p>Ongoing</p>	<p>The PFI contract has now commenced in Little London and the WNW Area Support Team are now in discussions with the contractor SC4L to determine how we can work together to ensure the best support for the local community throughout the refurbishment process.</p> <p>WNW Area Support Team is working with the project team leading on the relocation of the housing office and the demolition and rebuilding of the Little London Community Centre.</p> <p>The Area Committee has funded Community Action Little London &amp; Servias (CALLS) to develop volunteering opportunities within the local area.</p>	<p>A volunteer coordinator was recruited and commenced work on 9th May 2013. All new and existing volunteers have undergone a new induction procedure, including health &amp; safety/risk assessment, an initial assessment of training needs and</p>

				completion of training and development plans. First volunteering event took place on Saturday 6th July as part of Little London Community Day
<b>Objective 15: Ensure efficient use of available resources such as Wellbeing in order to address both local and citywide priorities</b>				
Undertake a Wellbeing commissioning round during the final quarter of the financial year 2013/14 to ensure that funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year 2014/15.	INWAC / Area Support Team	Q4 – 2013/14	Planning is currently underway to undertake the Wellbeing commissioning round during the final quarter of the financial year 2013/14. Timescales have been approved by the INW Area Committee which will seek applications for projects between 1 <sup>st</sup> December 2013 and 31 <sup>st</sup> January 2014, with funding decisions made by 31 <sup>st</sup> March 2014.	
Use Wellbeing budget to support projects that meet the objectives of the Business Plan and the city wide priority plans.	Area Support Team	Q4 – 2013/14	The Area Committee undertakes a Wellbeing commissioning round during the final quarter of each financial year. This requires organisations to submit proposals for projects which are then considered against the committees priorities as set out in its Business Plan.	In March 2013 the Area Committee approved funding to 27 projects tackling a range of priorities. These projects continue to be monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
Closely monitor projects to ensure they deliver their agreed outcomes and provide value for money.	Area Support Team	Throughout the year.	The Area Committee approved funding to 27 projects for 2013/14, tackling a range of priorities as set out in the Area Committee Business Plan. These projects are monitored and assessed by the Area Support Team and Area Committee throughout the year, with update reports taken to each round of Area Committee meetings.	Continued monitoring helps ensure that each project is fully meeting its objectives and is running to agreed timescales.

<b>Best City To... Live</b>				
<b><i>What will the Area Committee do to address this priority?</i></b>	<b><i>Who will deliver this?</i></b>	<b><i>By When?</i></b>	<b><i>What progress has been made?</i></b>	<b><i>What was the impact?</i></b>
<b>Objective 16: Ensure that the public and the Area Committee are informed of planning issues as they relate to the Inner North West</b>				
Provide a Community Planning Officer to advise the Area Committee in relation to key planning applications, awareness of legislative change and local planning and housing policy, and how planning regulations can be used to improve the local environment.	Area Support Team	Ongoing	<p>The Area Committee continues to fund the Community Planning Officer post for inner north west. The overall objectives of the community planner role are:</p> <ul style="list-style-type: none"> <li>To advise and assist Ward Councillors, community groups and individuals on planning related matters</li> <li>To work with the INWAC Planning Sub-Group to raise awareness of area specific planning related issues and to support the planning related initiatives of the Area Committee</li> <li>To work alongside Council officers from a wide range of service areas to co-ordinate planning responses in the inner north west area</li> </ul>	<ul style="list-style-type: none"> <li>The co-ordination of the INWAC Planning Sub Group;</li> <li>Responding to the emergence of Neighbourhood Planning from the Localism Act 2012;</li> <li>Co-ordinating a response from Area Committee to the Local Development Framework (LDF) Draft Core Strategy;</li> <li>Co-ordinating a response from Planning Sub Group to the Site Allocations Development Plan Document (DPD);</li> <li>Advising groups in relation to the Article 4 Direction and assisting the City Development Planning Policy team where appropriate in relation to the creation of related planning policy (HMOs);</li> <li>Assisting the steering groups of community led planning documents;</li> <li>Assisting the City Development Planning Enforcement team on the monitoring of the Area of Special Advertisement Control and the Letting Board Code;</li> <li>Advising and Assisting Community</li> </ul>

				<p>Groups and Residents on significant planning applications;</p> <ul style="list-style-type: none"> <li>• Working with Housing Services to respond to housing strategy issues in inner north west Leeds;</li> <li>• The continued development of the Community Planner Website.</li> </ul>
<p><b>Objective 17: Support local communities to take advantage of Neighbourhood Planning opportunities</b></p>				
<p>Support local community groups to gain awareness and start the Neighbourhood Planning Process where appropriate.</p>	<p>Area Support Team / Community Planner</p>	<p>Ongoing</p>	<p>There is significant local interest in Neighbourhood Planning and on-going support is being offered to local groups through the post of the Community Planning Officer and the INWAC Planning Sub Group.</p> <p>One area wide event has been held to promote the Neighbourhood Planning Process to interested groups and a further event is planned for January 2014.</p>	<p>Kirkstall Village Community Association, North Hyde Park Neighbourhood Association, South Headingley Community Association and Little Woodhouse Neighbourhood Association have come forward and registered their interest in developing a Neighbourhood Development Plan. The groups have begun to look at local issues and possible boundaries and the next stage will be to establish Neighbourhood Forums, which are required to take Neighbourhood Plans forward.</p>